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STALL APPLICATION FORM

Dear Trader

Thank you for your enquiry about a stall on one of our Markets. We enclose an information sheet about the market you requested together with a list of our current markets.

On the back of this letter there is an Application Form which should be completed. To book a pitch two weeks advance fee is required. The fee will then be collected each week. This will mean that you are paying two weeks in advance to guarantee your pitch. If you decide to finish you stop paying the fees and continue to work for the period of your advance fee and then leave. No pitches can be allocated unless some fees are paid. The Application Form must be completed and handed to your Manager or sent to Head Office with the correct amount of money. Where Wendy Fair do not supply covers we recommend traders to use Green and White striped covers. The address to send your forms to is: Wendy Fair Markets, FREEPOST (SCE 13464), Ruislip, HA4 7BR.

All traders must have Public liability insurance. In the event of an incident you could be held responsible, and your insurance company would deal with any claim. Wendy Fair can now provide:

Public & Products Liability Insurance	Cost £52.00 per year
Public, Products and Employers Liability	Cost £77.00 per year

The Application Forms are available from the Market Manager, Head Office or by downloading a copy from our website at www.wendyfairmarkets.com. The form must be completed and returned to Head Office with the appropriate payment.

Information

If you are new to market trading general information on markets and wholesalers is available weekly from a number of sources. This is the '**Market Trader and Small Shopkeeper**' which is available every Thursday from your local Newsagent or from World's Fair, PO Box 57, Albert Mill, Albert Street, Oldham, OL8 3WF, Tel: 0161 683 8000. There is also '**Market Trade News**' which is available from Market Operators or from their Subscriptions Hotline 01775 711777.

Stalls

We do supply stalls on some of our markets, but a lot of traders like to use their own specially made stalls. Two companies that make stalls are '**Ray Linge Market Stalls**', Unit 9, Northwick Road, Canvey Island, Tel: 01268 697780 or '**GPR Fabrications Ltd**', 15a Chapel Road, Weldon, Corby, Northants, NN17 3HW, Tel: 01536 200100.

Yours faithfully

Wendy Fair

WENDY FAIR

ALL TRADERS MUST HAVE PUBLIC LIABILITY INSURANCE!
ALL MAJOR CREDIT CARDS ACCEPTED

FOR OFFICE USE ONLY

RECEIPT No: INITIAL: TRADER No: DATE:

REGULAR TRADER APPLICATION FORM AND TRADER RECORD

STALL No

MARKET: DAYS ATTENDING:

CONTACT NAME: TRADING NAME:

NAMED PARTNERS:

ADDRESS:

Postcode: E-Mail:

Telephone: Home: Mobile:

Full Description of Goods Sold:

Pitch Size required (in feet/metres): Front: Depth: Do you demonstrate? : Yes/No

Markets attended:

Comments:

My Public Liability Insurance details are as follows:-

Name: Policy Number: Renewal Date:

The information given here is **CONFIDENTIAL** and will **ONLY** be used by Wendy Fair in the operation of our markets and will not be passed on to any other persons, unless required by law to do so. Wendy Fair is registered under the Data Protection Act.

ALL STALLS AND PITCHES ARE LET **SUBJECT TO AVAILABILITY** AT THE TIME OF RECEIPT OF THE ADVANCE FEE

I have read and agree to abide by the Rules as published by the operators from time to time.

Name: Signed: Date:

PAYMENT - Date:/...../..... Amount Paid: £

CASH - **DO NOT POST CASH.** Cash payments may be made direct to Head Office or to a Wendy Fair representative at any of our Markets.

CHEQUE - Cheques and Postal Orders should be made payable to 'Wendy Fair'. Cheque payments may be made direct to Head Office or to a Wendy Fair representative at any of our Markets.

CARDS - A total charge of **£1.50** is made for payment by cards. Cards can be used as payment at our Head Office in Ruislip and Wembley or Bovingdon Markets.

Expiry Date __/__/__ Maestro Issue Number ____ Delta Issue Date __/__/__ Valid From/.....

Cardholders Name: Signature:

Cardholders Address: Postcode:

Credit Card Number American Express and Electron cards are **not** accepted

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PLEASE ENTER YOUR SECURITY CODE IN THE BOX PROVIDED:

Sec. Nos.

THESE ARE THE 3 DIGITS ON THE BACK OF YOUR CARD